

**ETHIOPIAN INVESTMENT COMMISSION**

**Application for Business License**

**(To be completed in two copies)**

**A. PARTICULARS OF THE APPLICATION**

**1. Applicant's (Person/Company)**

1.1 Name \_\_\_\_\_

1.2 Nationality (Country of incorporation, If company) \_\_\_\_\_

1.3 Address:

1.3.1 Local: Region/City \_\_\_\_\_ Sub city \_\_\_\_\_

Woreda/Kebele \_\_\_\_\_ House No. \_\_\_\_\_

Tel. \_\_\_\_\_ P.O. Box \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

1.3.2 Foreign (if any): \_\_\_\_\_

\_\_\_\_\_

1.4 Form of Investment: Sole proprietorship  Business Organization

Public Enterprise  Cooperative Society

Form of Ownership: Domestic Investor  Foreign Investor

Joint Investment (Foreign & Local Investor)

If Joint, Domestic Investor's share \_\_\_\_\_% Foreign Investor's share \_\_\_\_\_%

2. Investment permit number issued to the applicant \_\_\_\_\_

3. Principal registration number issued to the applicant \_\_\_\_\_

4. Type of business \_\_\_\_\_

5. Address of business:

Region/City \_\_\_\_\_ Sub-city \_\_\_\_\_ Woreda/Kebele \_\_\_\_\_

House No. \_\_\_\_\_ Tel. \_\_\_\_\_ P.O. Box \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

**6. Capital invested in the business**

<b>Expenditure</b>	<b>Local Currency (000 Birr)</b>	<b>Foreign Currency (000 Birr)</b>	<b>Total (000 Birr)</b>
Land			
Civil Works			
Machinery & equipment			
Other fixed cost			
Initial working capital			
<b>Total</b>			

7. Status of the Investment project \_\_\_\_\_
8. Date of commencement of production or service rendering \_\_\_\_\_
9. Employment opportunity created by the investment:
- Ethiopians: Permanent \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_
- Temporary \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_
- Expatriates: Permanent \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_
- Temporary \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

10. Type and quantity of annual production/service of the business, and percentage of export:

No	Products/Service type	Unit	Quantity	Export market share(%)

**B. DECLARATION**

I hereby declare that

1. The requirements set by the relevant government institution for the business, concerning safety measures, environmental protection, health and sanitary conditions are fulfilled, and
2. All the statements I made herein and in the additional \_\_\_\_Page/s attached hereto are complete, true and correct.

Applicant's Name \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICE USE ONLY**

Comment and decision of the official (specify the reason if the request is not accepted) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



### **UNDERTAKING FOR BUSINESS LICENSE**

As per the requirements stipulated under the Investment Proclamation (as amended) I, the undersigned, who applied to get a business license for \_\_\_\_\_Project located in \_\_\_\_\_Region \_\_\_\_\_Sub-city \_\_\_\_\_Woreda/Kebele \_\_\_\_\_HouseNo. \_\_\_\_\_, hereby undertake to respect the relevant laws of the land and in particular.

- The Investment Law;
- The Commercial Code and Commercial Registration and Business Licensing Proclamation; and
- The requirements set out by the relevant government institutions in respect of commercial activities to which the license is subjected, including :
  - Professional Qualification/Certificate of Competence;
  - Health and Sanitary Conditions;
  - Environmental Protection;
  - Safety Measures and other requirements.

Sincerely,

Name of the Applicant	
Designation	
Signature	
Date	