



Application Form for New Investment Permit

1. A completed application form is one of the documents required for new investment permit. It is, therefore, necessary to fill this application form as fully and accurately as possible. If the space provided in the form is not sufficient, you can use supplementary sheet of paper.
2. Every investor is required to abide by the laws and regulations of the Country. An investor who submits an application for investment permit shall, therefore, be automatically taken for unconditional commitment to all laws, regulations, directives and specifically those related to the specific investment area.
3. An investment permit is used only for the duration of implementing an approved investment project.
4. This application form should be submitted together with other legal required documents.
5. The Investment estimate should be in convertible foreign currency and in Birr at current exchange rate.
6. The application form is a FREE COPY. Receipt is provided for any payment effected for the service rendered.
7. The applicant is required to attach relevant documents about an investor's previous business background.
8. This cover page should not be detached from this application form.
9. For further information, you can contact the Commission using the following address.

Contact Address

Ethiopian Investment Commission (EIC), P.O.Box 2313, Tel. 251-011-551 00 33,
Fax 251-011-551 43 96, Addis Ababa, Ethiopia;

Web site: <http://www.investethiopia.gov.et>

Provision of efficient and fair services for the best satisfaction of our customers is our core value.

Application Form for Investment Permit

I. Particulars of the Applicant /Investor

1.1 Name of Investor /company/.....

1.2 Nationality/Country of incorporation, if company/

Ethiopian partners from abroad (if any)

Name

Country of origin

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Partner of Ethiopia origin (If any)

Name

Country of origin

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1.3 a) Residential or office address in Ethiopia

RegionCitySub-cityZone.....

Wereda/Kebele.....House No.....Telephone No.

Cell phone No.....Fax.....

P.O.Box.....Email

b) Home Address (including Telephone & e-mail)

Country..... Telephone.....P.O.Box.....

E-mail

1.4 Tax Identification No.

1.5 Commercial Registration No.....

1.6 Address of authorized representative (if any)

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RegionCitySub-cityZone.....

Wereda/KebeleHouse No.ID No Tel.....

Cell Phone Fax..... P.O.Box

E-mail

1.7 legal form of the business

Sole proprietorship

Business Organization

Public Enterprise

Cooperative Society

1.8 Type of Ownership

Domestic Investor

Foreign Investor

Joint investment (Foreign & Local Investor)

Branch

If it is branch, address of the parent company: _____

II. Profile of Proposed Investment

2.1 Project title /Investment activity/

2.2 Project location: Region..... Zone Wereda

2.3 If the Investment is to be made inside the industrial Park,
if yes, name of the park
.....

2.4 Land Requirement (in Sq. M. or Ha.) by type of project

- Industrial Agricultural Service

2.5 Utility Requirements at full capacity .

- Electric Power..... Kw
- Water m³/year
- Others (if any)

2.6 Brief description of the project¹ objective and major activities:-

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2.7 *Estimated investment cost (in million US\$ and Birr)*

	In US\$	In Birr
▪ Land
▪ Building and civil works
▪ Machinery/equipment
▪ Other fixed capital cost
▪ Initial working capital
Total

2.8 Source of finance

- Equity
 - Loan
 - Others (specify)
- Total**

2.9 Estimated number of employees at full capacity

Description	Permanent employees	Temporary employees
Local		
Expatriate		
Total		

¹ If the space provided is not sufficient please use supplementary sheet of paper and attach with this form.

* Please provide information if the project creates employment opportunity to women, disabled or other underprivileged groups

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2.10 Estimated annual production/service rendering of the project at full capacity and marketing plan

No.	Type of Product/Service	Production/Service Capacity		Marketing Plan	
		Unit	Quantity	Domestic market share (%)	Export market share (%)

2.11 Raw material requirements (applicable to manufacturing and agricultural projects only)

No.	Type of Raw Material	Source of supply (to be marked as ✓)	
		Local	Foreign

III. PROJECT IMPLEMENTATION PLAN

3.1 Expected commencement and completion date of the project

Commencement Date _____

Completion Date _____

3.2 Details of project activities and their date of completion

NO	Activities	Completion date D/M/Y
1	Project development and feasibility study	
2	Land acquisition	
3	Land preparation and construction of buildings (civil works)	
4	Public utility acquisition <ul style="list-style-type: none"> • Electricity • Water • Telecom • Others (if any) 	
5	Procurement of machinery and equipment	
6	Machinery and equipment erection /installation	
7	Preparation of raw material (order, purchase, import)	
8	Testing of machinery and equipment	
9	Any other (please indicate)	
10	Project Commissioning	

** Please try to provide any other information for further support of EIC.*

3.2. The following documents should be submitted in 3 (three) months time after getting the investment permit and the land (if rented, valid rental agreement).

1. List of capital goods
 - 1.1 machinery
 - 1.2 laboratory equipment

3.3. Brief description about the potential impact of the proposed investment on the environment and measures of mitigation to be undertaken.....

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IV. Please indicate where you have got information about the investment opportunity of Ethiopia?

- Ethiopian Investment Commission
- Ethiopian Embassy Abroad
- Investment mission /seminar
- Domestic /local business partner
- Existing Foreign Investor
- Information from Agency Website
- Other Gov't institutions (Specify.....)
- Non-Gov't organization (Specify.....)
- Other(specify).....

V. Declaration and Signature of Applicant

I, hereby, declare that all the information provided for above are complete and correct.

Name of Applicant

Responsibility

Signature

Date

FOR OFFICE USE ONLY

Permitted Rejected

If rejected, reasons:

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Reviewed/ Approved by:

Name:

Signature:

Date: