

SPECIAL LICENSE IN THE LABOUR SECTOR

(Translated)

Required documents for special license on intermediary activities of sending labor force abroad

1. Request upon obtaining license and its extension
2. A copy of State Registration Certificate Legal Entity
3. Original contract on sending skill practiser both in Mongolian and Japanese language.
4. A contract between skill practiser and entity's
5. Rules on selection procedure of skill practiser
6. A Resolution of fee and its detailed list for skill practiser
7. Bank description
8. Tax department description
9. Brief introduction of employees
10. Brief introduction of contractor organization /first and second receiver entities/
11. Brief introduction of legal entity, must be in form of presentation, up to 7 slides.

The content of the presentation must be included:

- main operations of the Entity
- Sending sectors and types of skills
- Future plans and providing job to the skill practiser after returning to their home country.

Required documents of special license for technical and vocational training and its operations;

See Minister of Labor's resolution here (in Mongolian):
<http://www.mol.gov.mn/uploads/2016.03.29.pdf>