

REPUBLIC OF KENYA

LEGAL NOTICE NO. 160

THE FACTORIES ACT

(CAP. 514)

IN EXERCISE of the powers conferred by section 55 of the Factories Act, the Minister for Labour after consulting the Labour Advisory Board hereby makes the following Rules:-

THE FACTORIES (FIRST-AID) RULES, 1977

1. These Rules may be cited as the Factories (First-Aid) Rules, 1977. Citation

2. In every factory there shall be provided, maintained and readily available and accessible in every first aid box or cupboard required under section 50(1) of the Act items in accordance with the following – Contents of first-aid boxes
 - (a) In every factory in which the number of employees does not exceed ten—
 - (i) a copy of the first-aid leaflet (L.D. 250/1) issued by the Labour Department;
 - (ii) a sufficient number (not less than six) of small sterilized unmedicated dressings for injured fingers;
 - (iii) a sufficient number (not less than three) of medium sized sterilized unmedicated dressing for injured hands or feet;
 - (iv) a sufficient number (not less than three) of large sterilized unmedicated dressings for other injured parts;
 - (v) a sufficient number (not less than twelve) of adhesive wound dressings of a suitable type and of assorted sizes;
 - (vi) a sufficient number (not less than two) of triangular bandages of unbleached calico, the longest side of which measures not less than one hundred and thirty centimetres and each of the other sides not less than ninety-one centimetres.;
 - (vii) a sufficient supply of adhesive plaster;
 - (viii) a sufficient supply of absorbent sterilized cotton wool in fourteen gramme packets;
 - (ix) a sufficient supply of Factory Eye Drops, B.P.C.;
 - (x) a sufficient number (not less two) of sterilized eye pads in separate sealed packets;
 - (xi) a tourniquet; and
 - (xii) a sufficient supply of safety pins;

(b) in every factory in which the number of employees exceeds ten but does not exceed fifty--

- (xiii) a copy of the first-aid leaflet (L.D. 250/1) issued by the Labour Department;
- (xiv) a sufficient number (not less than twelve) of small sterilized unmedicated dressings for injured fingers;
- (xv) a sufficient number (not less than six) of medium sized sterilized unmedicated dressing for injured hands or feet.
- (xvi) a sufficient number (not less than six) of large sterilized unmedicated dressings for other injured parts;
- (xvii) a sufficient number (not less than twenty four) of adhesive wound dressings of a suitable type and of assorted sizes;
- (xviii) a sufficient number (not less than four) of triangular bandages of unbleached calico, the longest side of which measures not less than one hundred and thirty centimetres. and each of the other sides not less than ninety-one centimetres;
- (xix) a sufficient supply of adhesive plaster;
- (xx) a sufficient supply of absorbent sterilized cotton wool in fourteen gram packets;
- (xxi) a sufficient supply of Factory Eye Drops, B.P.C;
- (xxii) a sufficient number (not less four) of sterilized eye pads in separate sealed packets;
- (xxiii) a tourniquet; and
- (xxiv) a sufficient supply of safety pins

(c) in every factory in which the number of employees exceeds fifty--

- (i) a copy of the first-aid leaflet (L.D. 250/1) issued by the Labour Department;
- (ii) a sufficient number (not less than twenty four) of small sterilized unmedicated dressings for injured fingers;
- (iii) a sufficient number (not less than twelve) of medium sized sterilized unmedicated dressing for injured hands or feet.
- (iv) a sufficient number (not less than twelve) of large sterilized unmedicated dressings for other injured parts;
- (v) a sufficient number (not less than thirty six) of adhesive wound dressings of a suitable type and of assorted sizes;
- (vi) a sufficient number (not less than eight) of triangular bandages of unbleached calico, the longest side of which measures not less than one hundred and thirty centimetres and of the other sides not less than ninety-one centimetres;
- (vii) a sufficient supply of adhesive plaster;
- (viii) a sufficient supply of absorbent sterilized cotton wool in fourteen gram packets;

- (ix) a sufficient supply of Factory Eye Drops, B.P.C;
 - (x) a sufficient number (not less than eight) of sterilized eye pads in separate sealed packets;
 - (xi) a tourniquet; and
 - (xii) a sufficient supply of safety pins;
3. All materials for drugs and dressings contained in first aid boxes or cupboards shall be those designated in, and of a grade or quality not lower than the standards specified by the British Pharmaceutical Codex or any supplement thereof. Grade and quality of drugs and dressings
 4. Every first aid box or cupboard shall be plainly and clearly marked on the outside with the words "FIRST AID". Marking of first aid boxes and cupboards
 5. (1) In every factory where there are more than ten but less than fifty employees, there shall be at least two persons trained in first aid and at least one such person shall always be available in the factory at all times during all working hours. Trained personnel to be always available
 (2) In every factory where there are more than fifty but less than one hundred employees there shall be at least three persons trained in first aid and at least one such person shall always be available in the factory at all times during all working hours.
 (3) In every factory where there are more than one hundred employees there shall be at least three persons trained in first aid, plus one additional person for each extra hundred employees (or part thereof) beyond the first 100 employees, and two such trained persons shall always be available in the factory at all times during working hours.
 6. In every factory where more than five hundred persons are employed there shall be a first aid room which shall always be open and manned by a trained nurse during working hours. First-aid room in large factories
 7. No person shall be placed in charge of a first aid box or cupboard unless he or she has received adequate training in the application of first-aid to the injured persons and holds a certificate of competence issued by – Qualifications
 - (i) The St. John Ambulance of the St. John Council of Kenya, or
 - (ii) The Kenya Red Cross Society, or
 - (iii) Such other body or society as may be approved from time to time, by the Labour Commissioner:

Provided that any certificate of competence issued in accordance with this paragraph shall be valid for one year only and must be renewed annually.

8. The provisions of these Rules shall apply to both day and night shifts and during all hours a factory is open. Application of rules
9. Where offence is committed under these Rules, the owner or the occupier of the factory concerned, as the case may be, shall be guilty of an offence and if the provisions of Part XI of the Act as to offences, penalties (including the amounts thereof) and proceedings shall apply, *mutatis mutandis*, to these Rules as if they were set out there in. Offences, penalties and legal proceedings.
10. The Factories (First Aid) Order is hereby revoked. Sub. Leg.
Made this 6th day of June, 1977.

JAMES NYAMWEYA,
Minister for Labour.